

# Cromer Carnival 2023

## Catering Stall Tender

### Application Form

Trading Name: .....

Address .....

.....

Post Code ..... Tel: (Code & No.).....

E-mail.....

Contact Name.....

My stall will be selling: .....

*(Please be as specific as possible, so we do not have too many stalls selling the same items)*

I wish to have a pitch size of: -

Pitch Type	SELECTED (Please Tick)
A – 3 metres x 3 metres	
B – 6 metres x 6 metres	
C – 10 metres x 6 metres	

I wish to attend Cromer Carnival on the following days (please tick):-

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday (Evening Only)	Friday (Evening Only)

- Trading Times and Vehicle movement - please see attached Guidance Notes
- Limited places will be available on the Thursday at the fireworks and Friday evening at the fancy dress dance, pitches will be allocated on a first come, first served basis.

Included within my pitch size will be parking of a: .....

*(Please indicate type of vehicle e.g. car, van, caravan, which is essential to the running of the stall)*

Should my application be accepted, my agreed Tender would be :- £.....

**DISCLAIMER**

I acknowledge that the stall on the site will be operated by me or on my behalf. I accept that any breach of this acknowledgement will result in the removal of my equipment from the site and that future applications for ground space will be affected in the future.

The information you provide (*personal information such as name, address, email address, phone number and any other relevant information*) will be processed and stored so that it is possible to contact you, respond to your correspondence and retain information relating to Cromer Carnival (*Cromer V.E.O. Limited* ). Your personal information will not be shared with any third party other than for internal or external audit purposes (*if applicable*).

I agree that I have read and understand Cromer Carnival’s (*Cromer V.E.O. Limited*) Privacy Notice. I agree by signing below that Cromer Carnival (*Cromer V.E.O. Limited*) may process my personal information for providing information and corresponding with me. I agree that Cromer Carnival (*Cromer V.E.O. Limited*) can keep my contact information data until I request its removal. I have the right to request modification on the information that you keep on record. I have the right to withdraw my consent and request that my details are removed from your database.

Signed: .....

Date: .....

Print Name: .....

Please Return your complete Form to:-

Andi Bonnett, Cromer Carnival

- Postal Address:- 18 Emerys Close, Northrepps, Cromer, Norfolk, NR27 0NE,
- Email Address:- andibonnett@icloud.com

## Guidance Notes

All traders are required to be set up on site 1 hour **BEFORE** the below stated trading times, as there is no vehicular movement on the site after this time (*apart from Emergency Vehicles and Official vehicles*). Anyone arriving after this time will be refused access. On Carnival Day after the arena events have completed, please pack up and wait with your vehicle until a security guard escorts you off site. This is due to the high volume of foot fall we have. Failure to comply will jeopardise any further applications to attend.

Trading times will be as follows;

- Saturday 12<sup>th</sup> August 10.00am until 4.00pm,
- Sunday 13<sup>th</sup> August 10.00am until 4.00pm,
- Monday 14<sup>th</sup> August 10.00am until 4.00pm,
- Tuesday 15<sup>th</sup> August 10.00am until 4.30pm,
- Wednesday 16<sup>th</sup> August 9.00am until midnight (approx),
- Thursday 17<sup>th</sup> August 5.30pm until midnight (approx),
- Friday 18<sup>th</sup> August 1900hrs until midnight (approx).

The times given are the permitted trading hours and should be used as a guide when submitting your tender application. For Wednesday and Thursday, you will be given a more accurate time to stop trading on the evening, this is dependent on the level of people still at the event and weather conditions.

- **NO** caterers are permitted to sell teas, coffees, alcohol or soft drinks on site as these are sold by the Carnival Committee, with all proceeds going to charity.
- **All exhibitors must supply Risk Assessment in full.** The Cromer VEO does not take any responsibility for incorrectly completed Risk Assessment Forms or any enforcement resulting from such actions.
- **All exhibitors must supply Valid Insurance Policy in the stalls trading name,**
- **ALL exhibitors must supply an Electrical PAT and Gas Safe Certificate in the stalls trading name (where Applicable) .**
- **ALL Caterers must confirm the name of the issuing Council of their Food Hygiene certificate.**

Please sign and return this to confirm acceptances of the above

SIGNED:- .....

PRINT NAME:- .....

DATE:-.....